

September 23, 2020

**MEETING OPENED:**

The East Fishkill Board of Fire Commissioners held their regular board meeting at headquarters. Chairman McNamara called the meeting to order at 8:20 P.M.

**MEMBERS PRESENT:**

Those members present were: Chairman McNamara, Vice-Chairman Shultis, Commissioner Ehrhart, Commissioner Post, and Commissioner Dixon.

All motions were unanimous, unless otherwise stated.

**MOMENT OF SILENCE:** For fallen brothers and sisters in the military, police, and fire and EMS service.

**SECRETARY'S REPORT:**

The minutes of the August 26, 2020, and September 14, 2020 meetings were accepted on a motion by Commissioner Dixon and seconded by Vice-Chairman Shultis. Motion carried.

Due to the amount of projects going on, Commissioner Dixon made a motion to schedule a workshop meeting on Tuesday, October 13 at 7:00 PM. Seconded by Vice-Chairman Shultis and carried.

**TREASURER'S REPORT:**

The Treasurer's Reports for August 2020 was accepted on a motion by Vice-Chairman Shultis and seconded by Commissioner Dixon. Motion carried.

**BILLS PAYABLE:**

Vice-Chairman Shultis made a motion that the bills payable from the General Fund totaling \$434,608.25, \$1,390.40 from the Reserve for Major Equipment, and the Reserve Fund for Building & Land of \$8,228.77, all numbered 823 through 940 be approved. Seconded by Commissioner Dixon and carried.

**MEMBERSHIP APPLICATIONS:**

Station 2 – Aubrey J. Boula – Jr. Member – Pending Arson  
Station 4 – Vishnu J. Adapa  
John J. Vasilak, II

On a motion by Commissioner Dixon and seconded by Vice-Chairman Shultis, these applications, even those pending arson/physicals were approved.

**DRIVER/TRAINING APPLICATION:**

Station 4 – Joseph Pav

On a motion by Vice-Chairman Shultis and seconded by Commissioner Dixon, this application was approved.

**COMMUNICATIONS:**

1. Thank you letter from John Jay High School Principal.

**UNFINISHED BUSINESS:**



Commissioner Ehrhart made a motion to accept the proposed 2021 Budget of \$3,533,149.00, of which \$3,514,889.00 will be raised by taxes. Seconded by Vice-Chairman Shultis. Chairman McNamara asked that the Board be polled:

Commissioner Dixon – aye  
Commissioner Ehrhart – aye  
Commissioner Post – abstain  
Commissioner Shultis – aye  
Chairman McNamara – aye

Motion carried. On a motion by Commissioner Ehrhart and seconded by Commissioner Post, two containers will be purchased, not to exceed \$4,000.00. Commissioner Ehrhart made a motion to purchase an inflatable boat, not to exceed \$3,500.00. Seconded by Commissioner Post and carried. Commissioner Ehrhart made a motion to accept the new proposed Disciplinary Procedures as presented by Attorney MacLeod. Seconded by Commissioner Post and carried. The review and acceptance of the Administrative Policies and Operational Best Practices regarding the use of the Chief vehicles will be tabled to be written up and reviewed by next month.

### **NEW BUSINESS:**

Commissioner Dixon made a motion to allow the Planning Board use of the meeting room on October 21, 2020 following all the Governor's Executive Orders regarding assembly and pending the proper use of the room by the Town on 9/24 & 9/30. Seconded by Commissioner Ehrhart and carried. Commissioner Ehrhart made a motion to transfer \$100,000 from NYClass General Fund to Mahopac General Fund. Vice-Chairman Shultis seconded. Commissioner Dixon abstained. All others voted aye and motion carried. On a motion by Vice-Chairman Shultis and seconded by Commissioner Post, a concrete water/oil separator for the new building will be purchased, not to exceed \$3,800.00. Commissioner Ehrhart made a motion to declare 100 backboards, a 2002 Spartan Engine formerly known as 39-21 and a 2010 Chevy Ambulance formerly known as 39-72 as surplus. Seconded by Commissioner Post and carried. On a motion by Commissioner Ehrhart and seconded by Commissioner Post, the 100 backboards and 2 vehicles listed above will go out to auction to be sold, with funds received going into the Major Equipment Fund.

### **DISTRICT CHIEF:** See Report

Chief Conti stated there were several structure fires and one was a fatality. Although the outcome is not what is ever wanted, the firefighters did an excellent job at each scene. The fires were held to the areas of origin. 94 of the hydrants on Route 82 are active. The blacktopping will be completed soon. There is a new Hi-Tech salesperson, Tim Redin. Chief Conti requested an executive session to address a personnel issue.

### **1<sup>st</sup> ASSISTANT CHIEF:** See Report

Chief Lacalamita spoke with John Hanson at Fire Facility regarding the inspection of the building. It is a very costly action. The Bullex flashover simulator stopped working. They were notified on 9/15 and they came to fix in on 9/21. At the District Drill that night a part broke off. It is being ordered. Tom Lill would like to meet with the Board at their next meeting. He will be scheduled for 7:00 PM on October 13<sup>th</sup>.

Kim Creedon from Rescue said that they didn't mind signing in, but felt leaving the medical questions in the box was a HIPPA violation. Secretary Beyer told them to put the forms in the locked green box for secretaries in the hallway. Kim asked if there could be a 15 minute "free" time. If you were going to be in the building for 15 minutes or less, could you skip the forms. Secretary Beyer didn't think there was any exclusion in the order, but will check into it.





Assistant Chief Gallo thanked the Board for the use of the acquired structure. It provided some good training. Station 2 is in the process of getting bids for the paving at the substation. They are waiting to hear back from DEC.

Karl Vollmer Sr. stated that the new Fire Investigation van is built. They have the VIN # and it's in South Carolina waiting for transport. They have received the shelving and some of the miscellaneous equipment.

Motion to adjourn to executive session to discuss a personnel disciplinary issue was made by Commissioner Ehrhart and seconded by Vice-Chairman Shultis at 8:52 PM.

In attendance were Chairman McNamara, Vice-Chairman Shultis Commissioner Ehrhart, Commissioner Post, Commissioner Dixon, Chief Conti, 1<sup>st</sup> Assistant Chief Lacalamita, Attorney MacLeod, and Secretary Beyer.

After discussion with the Chief, and a letter being read regarding Firefighter 31, a motion was made by Commissioner Dixon and seconded by Vice-Chairman Shultis to adjourn the executive session and resume the meeting at 8:52 PM.

No actions were taken, but Firefighter 31 will be requested to submit a letter to the Chief with their account of events at a district drill to be discussed further.

**ADJOURNMENT:**

Motion to adjourn was made at 9:21 PM by Commissioner Dixon and seconded by Vice-Chairman Shultis.

Respectfully Submitted,

Julie J. Beyer  
Secretary/Treasurer

Abstract: The following is a summary of the results of the study. The study was conducted in the field and the results are presented in the following sections. The study was conducted in the field and the results are presented in the following sections.

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TREASURER'S REPORT  
AS OF AUGUST 31, 2020

GENERAL FUND

BALANCE AUGUST 1, 2020	\$ 11,542.47
RECEIPTS	\$ 2,622.96
PLUS: TRANSFER FROM NYCLASS GENERAL FUND	\$ 200,000.00
LESS: TRANSFER TO NYCLASS MAJOR EQUIPMENT	\$ 0.00
LESS: TRANSFER TO NYCLASS BUILDING & LAND	\$ 0.00
EXPENDITURES	\$ 121,537.88
	\$ 92,627.55

GENERAL FUND

CHECKING ACCT.	\$ 45,255.91
SAVINGS ACCT.	\$ 47,371.64
TOTAL	\$ 92,627.55

NYCLASS ACCOUNTS - GENERAL FUND

BALANCE AUGUST 1, 2020	\$ 2,410,783.02
RECEIPTS	\$ 178.26
LESS: TRANSFER TO MAHOPAC GENERAL FUND	\$ 200,000.00
BALANCE AUGUST 31, 2020	\$ 2,210,961.28

NYCLASS ACCOUNTS - RESERVE FOR MAJOR EQUIPMENT

BALANCE AUGUST 1, 2020	\$ 2,202,434.46
RECEIPTS	\$ 167.70
PLUS: TRANSFER TO MAHOPAC GENERAL FUND	\$ 0.00
LESS: TRANSFER TO MAHOPAC RES. EQUIPMENT FUND	\$ 0.00
BALANCE AUGUST 31, 2020	\$ 2,202,602.16

NYCLASS ACCOUNTS - RESERVE FOR BUILDING & LAND

BALANCE AUGUST 1, 2020	\$ 619,764.58
RECEIPTS	\$ 47.10
PLUS: TRANSFER TO MAHOPAC GENERAL FUND	\$ 0.00
LESS: TRANSFER TO MAHOPAC B & L	\$ 10,000.00
BALANCE AUGUST 31, 2020	\$ 609,811.68

RESERVE FUND - PURCHASE, MAJOR EQUIPMENT

BALANCE AUGUST 1, 2020	\$ 4,452.22
RECEIPTS	\$ 62,002.11
PLUS: TRANSFER FROM NYCLASS RES. MAJOR EQUIP. FUND	\$ 0.00
EXPENDITURES	\$ 0.00
BALANCE AUGUST 31, 2020	\$ 66,454.33

RESERVE FUND - BUILDING & LAND

BALANCE AUGUST 1, 2020	\$ 23,217.53
RECEIPTS	\$ 4.15
PLUS: TRANSFER FROM NYCLASS RES. B & L FUND	\$ 10,000.00
EXPENDITURES	\$ 22,614.58
BALANCE AUGUST 31, 2020	\$ 10,607.10

TRUST AND AGENCY FUND

BALANCE AUGUST 1, 2020	\$ 1,152.55
RECEIPTS	\$ 722.98
EXPENDITURES	\$ 500.00
BALANCE AUGUST 31, 2020	\$ 1,375.53





# Incident Type Report (Summary)

East Fishkill Fire District

Date Range: From 08/01/2020 to 08/31/2020  
 Company: All Companies

Incident Type	Count	Pct of Incidents	Total Est Loss	Total Est Loss
<b>1 Fire</b>				
111 Building fire	5	1.92%	\$0	0.00%
113 Cooking fire, confined to container	3	1.15%	\$0	0.00%
131 Passenger vehicle fire	1	0.38%	\$0	0.00%
132 Road freight or transport vehicle fire	1	0.38%	\$0	0.00%
142 Brush or brush-and-grass mixture fire	7	2.68%	\$0	0.00%
154 Dumpster or other outside trash receptacle fire	1	0.38%	\$0	0.00%
<b>Totals</b>	<b>18</b>	<b>6.90%</b>	<b>\$0</b>	<b>0.00%</b>
<b>2 Overpressure Rupture, Explosion, Overheat(no fire)</b>				
<b>Totals</b>	<b>0</b>	<b>0.00%</b>	<b>\$0</b>	<b>0.00%</b>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
321 EMS call, excluding vehicle accident w ith injury	151	57.85%	\$0	0.00%
322 Motor vehicle accident w ith injuries	5	1.92%	\$0	0.00%
323 Motor vehicle/pedestrian accident (MV Ped)	1	0.38%	\$0	0.00%
324 Motor vehicle accident w ith no injuries.	14	5.36%	\$0	0.00%
<b>Totals</b>	<b>171</b>	<b>65.52%</b>	<b>\$0</b>	<b>0.00%</b>
<b>4 Hazardous Condition (No Fire)</b>				
412 Gas leak (natural gas or LPG)	1	0.38%	\$0	0.00%
424 Carbon monoxide incident	5	1.92%	\$0	0.00%
440 Electrical wiring/equipment problem, other	3	1.15%	\$0	0.00%
444 Power line down	14	5.36%	\$0	0.00%
<b>Totals</b>	<b>23</b>	<b>8.81%</b>	<b>\$0</b>	<b>0.00%</b>
<b>5 Service Call</b>				
511 Lock-out	1	0.38%	\$0	0.00%
531 Smoke or odor removal	2	0.77%	\$0	0.00%
<b>Totals</b>	<b>3</b>	<b>1.15%</b>	<b>\$0</b>	<b>0.00%</b>
<b>6 Good Intent Call</b>				
600 Good intent call, other	1	0.38%	\$0	0.00%
622 No incident found on arrival at dispatch address	4	1.53%	\$0	0.00%
651 Smoke scare, odor of smoke	1	0.38%	\$0	0.00%
671 HazMat release investigation w /no HazMat	1	0.38%	\$0	0.00%
<b>Totals</b>	<b>7</b>	<b>2.68%</b>	<b>\$0</b>	<b>0.00%</b>
<b>7 False Alarm &amp; False Call</b>				
735 Alarm system sounded due to malfunction	9	3.45%	\$0	0.00%
736 CO detector activation due to malfunction	2	0.77%	\$0	0.00%
745 Alarm system activation, no fire - unintentional	22	8.43%	\$0	0.00%
746 Carbon monoxide detector activation, no CO	1	0.38%	\$0	0.00%
<b>Totals</b>	<b>34</b>	<b>13.03%</b>	<b>\$0</b>	<b>0.00%</b>
<b>8 Severe Weather &amp; Natural Disaster</b>				
813 Wind storm, tornado/hurricane assessment	5	1.92%	\$0	0.00%
<b>Totals</b>	<b>5</b>	<b>1.92%</b>	<b>\$0</b>	<b>0.00%</b>
<b>9 Special Incident Type</b>				
<b>Totals</b>	<b>0</b>	<b>0.00%</b>	<b>\$0</b>	<b>0.00%</b>

Total Calls For Month 261



# Incident Type Report (Summary)

East Fishkill Fire District

Date Range: From 08/01/2020 to 08/31/2020

Company: All Companies

Incident Type

	Count	Pct of Incidents	Total Est Loss	Total Est Loss
Totals	<u>261</u>		<u>\$0</u>	





To: Fire Commissioners

Date: September 22, 2020

From: Frank Lacalamita 1<sup>st</sup>. Asst. Chief



Subject: Training Report - August

OSHA class	Class	Members
Conferences & Seminars	Class	Members
CME	class 3	members 40
State & County	class 1	members 4
District Drill	class 1	members 88
Bailouts including	Class	students instructors
Instructor & Officer Training	class 1	members 17
Special Operations (FAST)	class	members
Special Operations ()	class	members
Extrication training	Class 1	Members 17
Icing & Cold Rescue	Class 1	Members 8
On line Training	Class1	Members 1
Miscellaneous	class	members
Company drills		
St#1- Members	drills 3	members 51
St#2 Members	drills 1	members 14
St#3 Members	drills 2	members 45
St#4- Members	drills 4	members 78
Grand total	358	attended members.

