

October 20, 2020

**MEETING OPENED:**

The East Fishkill Board of Fire Commissioners held their regular board meeting at headquarters. Chairman McNamara called the meeting to order at 7:00 PM.

**MEMBERS PRESENT:**

Those members present were: Chairman McNamara, Vice-Chairman Shultis, Commissioner Ehrhart, and Commissioner Dixon. Commissioner Post was excused.

All motions were unanimous, unless otherwise stated.

**MOMENT OF SILENCE:** For fallen brothers and sisters in the military, police, and fire and EMS service.

**PUBLIC HEARING FOR 2021 PROPOSED BUDGET:**

A motion to open the public hearing for the 2021 budget was made at 7:01 PM by Commissioner Ehrhart and seconded by Commissioner Dixon. There was no public discussion about the 2021 budget.

**ADJOURNMENT:**

On a motion by Commissioner Stuart and seconded by Commissioner Ehrhart, adjournment of the 2021 public budget hearing was made at 7:24 PM.

**BANK STATEMENTS:**

Chairman McNamara reviewed the bank statements and everything was in order.

**BILLS PAYABLE:**

Vice-Chairman Shultis made a motion that the bills payable from the General Fund totaling \$203,534.74, \$53,840.63 from the Reserve for Major Equipment, and the Reserve Fund for Building & Land of \$2,858.50, all numbered 941 through 1066 be approved. Seconded by Commissioner Dixon and carried.

**MEMBERSHIP APPLICATIONS:**

None.

**DRIVER/TRAINING APPLICATION:**

Station 4 – John Vasilak – pending report from insurance

On a motion by Vice-Chairman Shultis and seconded by Commissioner Dixon, this application was approved pending approval from the insurance underwriter.

**COMMUNICATIONS:**

1. Letter of resignation for John and James Muldoon from Station 4.
2. Letter of intent from Martin Kuhl to run for the position of 39-5.
3. Letter of intent from Frank Lacalamita to run for the position of 39-1.
4. Letter of intent from John Jackson to run for the position of 39-2.
5. Request from Cub Scout Pack 227 to use the parking lot 10/23 or 10/24.
6. Letter of intent from Steven Conti to run for the position of 39-2.

**UNFINISHED BUSINESS:**

**MEETING OPENING**

The first Roll Call Board for 2013 (minutes) will be held on the second meeting of the Board. Chairman McManus called the meeting to order at 7:00 PM.

**MEMBERS PRESENT:**

Three members present were: Chairman McManus, Vice-Chairman Shultz, Commissioner Urban, and Commissioner Olson. Commissioner Poirer was absent.

All motions were unanimous unless otherwise stated.

**MOMENT OF SILENCE FOR LATELIFE LIVES - and other - to the nurses, police and fire and EMS services**

**PUBLIC HEARING FOR 2013 PROPOSED BUDGET**

A motion to open the public hearing for the 2013 budget was made at 7:04 PM by Commissioner Urban and seconded by Commissioner Olson. There was no verbal discussion about the 2013 budget.

**ADJOURNMENT**

On a motion by Commissioner Olson and seconded by Commissioner Urban, adjournment of the 2013 public hearing was made at 7:04 PM.

**BANK STATEMENTS**

Chairman McManus reviewed the bank statements and resolutions was in order.

**BILLS PAYABLE**

Vice-Chairman Shultz made a motion that the bills payable from the 2013 fiscal year totaling \$200,724,724 be paid from the Reserve for Major Equipment and the Reserve Fund for Building & Land of \$1,822,800 be transferred 9/1 through 9/30 to the 2013 fiscal year. Commissioner Olson and Council consented.

**MEMBERSHIP APPLICATIONS**

None.

**DRIVING RECORD APPLICATIONS**

None. - John Vander - pending report from motor club.

On a motion by Vice-Chairman Shultz and seconded by Commissioner Olson, no application was approved pending approval from the motor club.

**COMMITTEES**

1. Letter of resignation for John Poirer - Commissioner Urban pending.
2. Letter of resignation from Mark Kuhl for the position of 2013.
3. Letter of resignation from Paul Anderson for the position of 2013.
4. Letter of resignation from John Vander for the position of 2013.
5. Resignation from Paul Kuhl for the position of 2013.
6. Letter of resignation from Commissioner Olson for the position of 2013.

**UNFINISHED BUSINESS**

Commissioner Ehrhart made a motion for a Resolution regarding the appointing of the Board of Elections Chairperson and Inspectors/Clerks, as attached to these minutes. Seconded by Vice-Chairman Shultis.

Commissioner Ehrhart made a motion for a Resolution setting November 23<sup>rd</sup> as the meeting for the Board of Elections to prepare the registration rolls, as attached to these minutes. Seconded by Vice-Chairman Shultis and carried.

Vice-Chairman Shultis made a motion to accept the proposed 2021 Budget of \$3,533,149.00, of which \$3,514,889.00 will be raised by taxes. Seconded by Commissioner Dixon. Chairman McNamara asked that the Board be polled:

Commissioner Dixon – aye  
Commissioner Ehrhart – aye  
Commissioner Post – aye  
Commissioner Shultis – aye  
Chairman McNamara – aye

Motion carried.

On a motion by Commissioner Dixon and seconded by Commissioner Ehrhart, the repairs for 39-97 in the amount of \$1,898.40 were approved to be done by Precision Auto. On a motion by Commissioner Ehrhart and seconded by Vice-Chairman Shultis, Alan Michael Magnotta was removed from the driver's list.

#### **NEW BUSINESS:**

Commissioner Dixon made a motion to adopt the new LGS-1 for Record Retention and Disposition in place of the MU-1 as attached to these minutes. Seconded by Commissioner Ehrhart and carried. Commissioner Ehrhart made a motion to allow Cub Scout Pack 227 to use the parking lot 10/23 or 10/24 for their awards ceremony. Seconded by Vice-Chairman Shultis and carried. Commissioner Ehrhart made a motion to transfer \$100,000 from NYClass General Fund to Mahopac Checking account. Seconded by Vice-Chairman Shultis. Commissioner Dixon abstained. All others voted aye. Motion carried.

#### **DISTRICT CHIEF:** See Report

Chief Conti said he spoke with Dave Palin regarding the Putnam radios and there are four radios that Goosetown will give us, but the district will need to get the parts to install them. They will be going in 39-51, 52, 21, and 56. 39-67 has radios in the command area, but since that vehicle is getting replaced after the mini-pumper, just the radio in the front should be replaced. Chief Conti feels Putnam radios are necessary to have. Vice-Chairman Shultis asked if Putnam or Goosetown said anything about Putnam changing frequencies. Chief Conti said they have been talking about it for years.

Chief Conti and Chief Lacalamita have been talking about something to do for the membership since there was no appreciation day or inspection dinner this year. They would like to order trays of food and have each company send reps to get it and bring it back to the stations for a holiday celebration. That way the numbers can be kept lower. They would like to do it on the third Monday in December. The Board all agreed that this was a very good idea.

Chief Conti asked if they could address the drone again. The Board said they would be addressing it during the meeting.

Chief Conti stated they have done the last live fire drill for the year. They have trained with mutual aid companies at each drill. He will be reaching out to New Hackensack as their facility is up and running.

#### **1<sup>st</sup> ASSISTANT CHIEF:** See Report

Members are using the acquired structure. Station 3 has used it two times and Station 1 has used it one time and he will speak to the other chiefs about using it as well.

The containers are in and he has some upgrades he will be making.



Chairman McNamara asked how the Bullex system was working and Chief Lacalamita said it was doing very well. They had 1 over temp alarm at the beginning of the night and it was corrected quickly. Chairman McNamara asked if we were close to the 100 days and Commissioner Ehrhart said it should be 100 hours, not 100 days. Chairman McNamara asked if there was a timer and Chief Lacalamita said yes, but it is inside and the Lion reps said not open it. They really didn't speak about how far into the 100 hour warrantee we are. Chief Lacalamita said there are still antennas we haven't gotten. Commissioner Ehrhart stated he would like them to put in a meter that we can see so we know what the usage time is. The District would purchase it. Vice-Chairman Shultis said that a maintenance contract will not be signed until next year.

Phil Ricotta stated that Hillside Lake is doing renovations outside of the firehouse and they would like to have the antenna for the base station in the bays moved to the other side of the building instead of being on the parking lot side. Vice-Chairman Shultis said he will have Goosetown check to see if they can move it.

Karl Vollmer said they have started working on the new FIU van. Once the wiring is done they can start installing the shelving. Commissioner Ehrhart thanked him and his crew for all their hard work and time put in so far.

Chairman McNamara stated they will be contacting the attorney to move forward with the creation of a special tax district for Joe's Mother's Road.

Commissioner Dixon made a motion to reschedule the November 24, 2020 meeting to November 30, 2020. Seconded by Vice-Chairman Shultis and carried.

Commissioner Ehrhart made a motion to schedule a public hearing for the creation of a special tax district for the parcel known as Joe's Mother's Road to be held on November 30, 2020 at 8 PM. Seconded by Commissioner Dixon and carried.

After much discussion, it was decided that the health questions related to building entry during the COVID pandemic will be laminated and put at the door and by entering the building, people are agreeing that they do not meet any of those conditions. Then there will just be a sign in at each door so that there is a track and trace in effect if necessary.

Chairman McNamara has contacted five contractors in regards to the roof repairs on the OFT from the storm damage, but we have only received one estimate to date. He will call them to follow up.

Secretary Beyer stated she spoke with John Metzger regarding the hydrants in Devon Farms. He stated it is not in the code that he is to supply fire flow. Those hydrants are only for flushing. He will have them painted the appropriate color and is willing to speak to the chief regarding this. Chief Conti said his insurance company told him they do not go by the ISO rating for homeowner's insurance anymore. He would like the Board to consider sending out a flyer to the residents of Devon Farms letting them know that their hydrants are not for fire flow as we have had serious fires in that development. Chief Conti will call John Metzger and talk with him also.

Chairman McNamara stated the court date for the Ferrara is set for June or July, 2021.

Commissioner Ehrhart stated he believes the funds for a new drone can be found for purchase this year. He thought they had already agreed to purchase it. Commissioner Dixon said he remembers it being put off until 2021 along with the ATV and box truck. The Board did agree to the shipping containers and the

Chairman McManus asked how the budget scenario was working and if the LSC could still be doing very well. They had a very rough start at the beginning of the year and a very good finish. Chairman McManus asked if we were close to the 100 percent. Commissioner Linton said it should be 100 percent, not 100 days. Chairman McManus asked if there was a limit and if not, Linton said yes, but it is flexible and the LSC can adjust. The budget didn't really change from the last year but it is flexible and the LSC can adjust. Chairman McManus asked how the budget was working and if the LSC could still be doing very well. They had a very rough start at the beginning of the year and a very good finish. Chairman McManus asked if we were close to the 100 percent. Commissioner Linton said it should be 100 percent, not 100 days. Chairman McManus asked if there was a limit and if not, Linton said yes, but it is flexible and the LSC can adjust. The budget didn't really change from the last year but it is flexible and the LSC can adjust.

Chairman McManus stated they will be reviewing the scenario to move forward with the setting of a special tax district for the LSC's district.

Commissioner Linton made a motion to authorize the scenario to move forward with the setting of a special tax district for the LSC's district. The motion was seconded.

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Commissioner Linton made a motion to authorize the scenario to move forward with the setting of a special tax district for the LSC's district. The motion was seconded.

replacement boat. He stated over the next few years they are looking at almost 4 million dollars in equipment purchases and there needs to be more in the reserves. Chief Conti stated he understands banking funds, but there are a lot of lines that didn't get spent this year, so there should be excess funds. He said this was the first year there were no surprise purchase requests from chiefs. The infrared capability of the new drone is something the current one doesn't have and can really make the difference on a lost person call. Vice-Chairman Shultis stated they Board is trying to figure out what will be left over at the end of the year. Chairman McNamara stated he also remembered the Board only agreeing to the shipping containers and the boat. He asked Secretary Beyer to please review the tape of the meeting again. Chief Conti said if it comes down to being able to get either the cargo van or the trailers, he feels the cargo van is more important. Chief Lacalamita said he thought the Board agreed to the box truck for next year. With the new park going into Lake Walton, the four-wheeler will be getting used more and more for EMS calls instead of firematic calls.

Motion to adjourn to executive session to discuss a personnel issue was made by Vice-Chairman Shultis and seconded by Commissioner Dixon at 8:40 PM.

In attendance were Chairman McNamara, Vice-Chairman Shultis, Commissioner Ehrhart, Commissioner Dixon, and Secretary Beyer.

On a motion was made by Commissioner Dixon and seconded by Vice-Chairman Shultis to adjourn the executive session at 9:12 PM.

There were no actions taken, and interviews will be set up.

**ADJOURNMENT:**

Motion to adjourn was made at 9:15 PM by Commissioner Dixon and seconded by Vice-Chairman Shultis.

Respectfully Submitted,

Julie J. Beyer  
Secretary/Treasurer





WHEREAS, SECTION 175-A OF THE TOWN LAW PROVIDES FOR A SYSTEMS OF REGISTRATION FOR FIRE DISTRICT ELECTIONS; AND WHEREAS, SUCH REGISTER SHALL BE PREPARED FROM NAMES OF PERSONS WHO HAVE REGISTERED WITH THE COUNTY BOARD OF ELECTIONS;

NOW THEREFORE, BE IT RESOLVED THAT THE FOLLOWING RESIDENT ELECTORS OF THE EAST FISHKILL FIRE DISTRICT ARE HEREBY APPOINTED FOR THE 2020 ANNUAL FIRE DISTRICT ELECTION:

NANCY JACKSON	CHAIRPERSON
TRACEY HYATT	ELECTION INSPECTOR
PATTI SMITH	BALLOT CLERK
ONE TO BE NAMED	BALLOT CLERK
ONE TO BE NAMED	BALLOT CLERK

AND BE IT FURTHER RESOLVED, THAT THE CHAIRMAN, ELECTION INSPECTORS AND BALLOT CLERK, BE COMPENSATED IN THE AMOUNT OF \$35.00 FOR THEIR SERVICES IN PREPARING THE REGISTRATION RECORDS AND ATTENDANCE AT THE ANNUAL ELECTION.

AND BE IT FURTHER RESOLVED, THAT IN CASE OF THE MEMBERS APPOINTED HEREIN ARE UNABLE TO ASSUME OR PERFORM THE DUTIES REQUIRED OF THEM, THIS BOARD OF FIRE COMMISSIONERS WILL CONSIDER THE APPOINTMENT OF SUCH CLERICAL PERSONS UPON REQUEST OF THE CHAIRMAN OF THE BOARD OF ELECTIONS.

Julie J. Beyer  
Secretary/Treasurer  
East Fishkill Fire District

October 20, 2020



BE IT RESOLVED, THAT THE BOARD OF ELECTIONS OF THE EAST FISHKILL FIRE DISTRICT, HAVING HERETOFORE APPOINTED A BOARD OF ELECTIONS TO COMPLY WITH THE REGISTRATION AND VOTING PROCEDURE SET FORTH IN SECTION 175 AND 175-A OF THE TOWN LAW, DOES HEREBY DESIGNATE THE 23<sup>rd</sup> DAY OF NOVEMBER, AS THE DATE OF MEETING FOR THE BOARD OF ELECTIONS TO PREPARE REGISTRATION ROLLS FOR THE ANNUAL ELECTION OF THE EAST FISHKILL FIRE DISTRICT,

AND BE IT FURTHER RESOLVED, THAT SUCH MEETING TAKE PLACE AT THE EAST FISHKILL FIRE DISTRICT HEADQUARTERS BETWEEN THE HOURS OF 9:00 AM AND 12:00 PM ON THAT DATE;

AND BE IT FURTHER RESOLVED, THAT A LEGAL NOTICE INFORMING THE RESIDENT ELECTORS OF THE EAST FISHKILL FIRE DISTRICT OF THE MEETING BE PUBLISHED BY THE FIRE DISTRICT SECRETARY IN THE OFFICIAL NEWSPAPER OF THE EAST FISHKILL FIRE DISTRICT.

Julie J. Beyer  
Secretary/Treasurer  
East Fishkill Fire District

October 20, 2020



# Incident Type Report (Summary)

East Fishkill Fire District

Date Range: From 09/01/2020 to 09/30/2020

Company: All Companies

Incident Type	Count	Pct of Incidents	Total Est Loss	Total Est Loss
<b>1 Fire</b>				
100 Fire, other	1	0.46%	\$0	0.00%
111 Building fire	4	1.83%	\$0	0.00%
113 Cooking fire, confined to container	1	0.46%	\$0	0.00%
116 Fuel burner/boiler malfunction, fire confined	1	0.46%	\$0	0.00%
120 Fire in mobile prop. used as a fixed struc., other	1	0.46%	\$0	0.00%
123 Fire in portable building, fixed location	1	0.46%	\$0	0.00%
131 Passenger vehicle fire	1	0.46%	\$0	0.00%
142 Brush or brush-and-grass mixture fire	3	1.38%	\$0	0.00%
151 Outside rubbish, trash or waste fire	1	0.46%	\$0	0.00%
160 Special outside fire, other	1	0.46%	\$0	0.00%
<b>Totals</b>	<b>15</b>	<b>6.88%</b>	<b>\$0</b>	<b>0.00%</b>
<b>2 Overpressure Rupture, Explosion, Overheat(no fire)</b>				
<b>Totals</b>	<b>0</b>	<b>0.00%</b>	<b>\$0</b>	<b>0.00%</b>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
321 EMS call, excluding vehicle accident with injury	159	72.94%	\$0	0.00%
322 Motor vehicle accident with injuries	5	2.29%	\$0	0.00%
323 Motor vehicle/pedestrian accident (MV Ped)	2	0.92%	\$0	0.00%
324 Motor vehicle accident with no injuries.	11	5.05%	\$0	0.00%
<b>Totals</b>	<b>177</b>	<b>81.19%</b>	<b>\$0</b>	<b>0.00%</b>
<b>4 Hazardous Condition (No Fire)</b>				
411 Gasoline or other flammable liquid spill	1	0.46%	\$0	0.00%
421 Chemical hazard (no spill or leak)	1	0.46%	\$0	0.00%
424 Carbon monoxide incident	2	0.92%	\$0	0.00%
444 Power line down	2	0.92%	\$0	0.00%
<b>Totals</b>	<b>6</b>	<b>2.75%</b>	<b>\$0</b>	<b>0.00%</b>
<b>5 Service Call</b>				
500 Service Call, other	1	0.46%	\$0	0.00%
<b>Totals</b>	<b>1</b>	<b>0.46%</b>	<b>\$0</b>	<b>0.00%</b>
<b>6 Good Intent Call</b>				
652 Steam, vapor, fog or dust thought to be smoke	3	1.38%	\$0	0.00%
<b>Totals</b>	<b>3</b>	<b>1.38%</b>	<b>\$0</b>	<b>0.00%</b>
<b>7 False Alarm &amp; False Call</b>				
735 Alarm system sounded due to malfunction	4	1.83%	\$0	0.00%
736 CO detector activation due to malfunction	1	0.46%	\$0	0.00%
745 Alarm system activation, no fire - unintentional	11	5.05%	\$0	0.00%
<b>Totals</b>	<b>16</b>	<b>7.34%</b>	<b>\$0</b>	<b>0.00%</b>
<b>8 Severe Weather &amp; Natural Disaster</b>				
<b>Totals</b>	<b>0</b>	<b>0.00%</b>	<b>\$0</b>	<b>0.00%</b>
<b>9 Special Incident Type</b>				
<b>Totals</b>	<b>0</b>	<b>0.00%</b>	<b>\$0</b>	<b>0.00%</b>
<b>Totals</b>	<b>218</b>		<b>\$0</b>	



To: Fire Commissioners

Date: October 17, 2020

From: Frank Lacalamita 1<sup>st</sup>. Asst. Chief



Subject: Training Report - September

OSHA class	Class	Members
Conferences & Seminars	Class	Members
CME	class 2	members 28
State & County	class 2	members 4
District Drill	class 1	members 86
Bailouts including	Class 2	students 8 instructors 5
Instructor & Officer Training	class 1	members 13
Special Operations (FAST)	class	members
Special Operations ()	class	members
Extrication training	Class 1	Members 7
Icing & Cold Rescue	Class	Members
On line Training	Class 1	Members 1
Miscellaneous	class	members
Company drills		
St#1- Members	drills 1	members 15
St#2 Members	drills 3	members 25
St#3 Members	drills 1	members 6
St#4- Members	drills 3	members 62
Grand total	260	attended members.





## MODEL RESOLUTION

**RESOLVED**, By the EAST FISHKILL BOARD OF FIRE COMMISSIONERS [title of governing body] of EAST FISHKILL [local government name] that *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

**FURTHER RESOLVED**, that in accordance with Article 57-A:

(a) only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, after they have met the minimum retention periods described therein;

(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

ANNUAL REPORT

REPORT OF THE BOARD OF DIRECTORS OF THE CORPORATION FOR THE YEAR ENDING DECEMBER 31, 1954. The Board of Directors has pleasure in presenting to you the following report on the operations of the Corporation during the year just closed. The Corporation has achieved a record of growth and expansion during the year, and the Board is confident that the future holds many more years of successful operation.

FINANCIAL STATEMENT

The following financial statement is presented for the year ending December 31, 1954. It is prepared in accordance with the generally accepted accounting principles and practices of the Corporation. The Board of Directors has reviewed the statement and is satisfied that it fairly and accurately represents the financial position and results of operations of the Corporation for the year just closed.