

RE-ORGANIZATIONAL MEETING
JANUARY 9, 2017

MEETING OPENED:

THE EAST FISHKILL BOARD OF FIRE COMMISSIONERS HELD THEIR RE-ORGANIZATIONAL MEETING FOR THE YEAR 2017 AT DISTRICT HEADQUARTERS. SECRETARY BEYER CALLED THE MEETING TO ORDER AT 8:00 P.M.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE: FOR ARTHUR GEORGE, STATION 2 AND ALL FIREFIGHTERS, POLICE AND MILITARY PERSONNEL.

MEMBERS PRESENT:

THOSE MEMBERS PRESENT WERE: COMMISSIONER EHRHART, COMMISSIONER McNAMARA, COMMISSIONER POST, COMMISSIONER SHULTIS, AND COMMISSIONER STUART.

ORGANIZATION FOR YEAR 2017:

CHAIRMAN: SECRETARY BEYER REQUESTED NOMINATIONS FOR CHAIRMAN OF THE BOARD. COMMISSIONER McNAMARA MADE A MOTION TO APPOINT COMMISSIONER SHULTIS AS CHAIRMAN OF THE BOARD. COMMISSIONER POST SECONDED AND MOTION CARRIED.

VICE CHAIRMAN: CHAIRMAN SHULTIS ASKED FOR NOMINATIONS FOR THE POSITION OF VICE-CHAIRMAN. COMMISSIONER EHRHART MADE A MOTION TO APPOINT COMMISSIONER McNAMARA AS VICE-CHAIRMAN. SECONDED BY COMMISSIONER POST. MOTION CARRIED.

SECRETARY/TREASURER: COMMISSIONER EHRHART MADE A MOTION TO REAPPOINT JULIE J. BEYER AS SECRETARY/TREASURER AT A YEARLY SALARY OF \$52,372.00. VICE-CHAIRMAN McNAMARA SECONDED THE MOTION. ALL WERE IN FAVOR. MOTION CARRIED.

DEPUTY TREASURER: COMMISSIONER EHRHART MADE A MOTION TO REAPPOINT KATHLEEN A. KAYE AS THE DEPUTY TREASURER/SECRETARY AT A YEARLY SALARY OF \$40,800.00 AND VICE-CHAIRMAN McNAMARA SECONDED IT. ALL WERE IN FAVOR. MOTION CARRIED.

MAINTENANCE PERSONNEL: COMMISSIONER EHRHART MADE A MOTION THAT DAVID L. PALIN, THE DISTRICT MAINTENANCE PERSON IN CHARGE OF RADIOS AND KNOX BOXES, WOULD BE PAID AT AN HOURLY RATE OF \$18.42 AND VICE-CHAIRMAN McNAMARA SECONDED. ALL WERE IN FAVOR. MOTION CARRIED.

MAINTENANCE PERSONNEL: COMMISSIONER EHRHART MADE A MOTION THAT SCOTT M. BIRKLER, THE DISTRICT MAINTENANCE PERSON, WOULD BE PAID AT AN HOURLY RATE OF \$18.69 AND VICE-CHAIRMAN McNAMARA SECONDED. ALL WERE IN FAVOR. MOTION CARRIED.

MAINTENANCE PERSONNEL: COMMISSIONER EHRHART MADE A MOTION THAT KEVIN W. JACKSON, THE DISTRICT MAINTENANCE PERSON, WOULD BE PAID AT AN HOURLY RATE OF \$17.67 AND VICE-CHAIRMAN McNAMARA SECONDED. ALL WERE IN FAVOR. MOTION CARRIED.

MAINTENANCE PERSONNEL: COMMISSIONER EHRHART MADE A MOTION THAT THOMAS E. JACKSON, THE DISTRICT MAINTENANCE PERSON, WOULD BE PAID AT AN HOURLY RATE OF \$17.67 AND VICE-CHAIRMAN McNAMARA SECONDED. ALL WERE IN FAVOR. MOTION CARRIED.

LEGAL CONSULTANT: COMMISSIONER EHRHART MADE A MOTION THAT WOOD & KLARL AND GELLERT, KELIN & MacLEOD BE LEGAL CONSULTANTS FOR THE FIRE DISTRICT. VICE-CHAIRMAN McNAMARA SECONDED THE MOTION. ALL WERE IN FAVOR. MOTION CARRIED.

PUBLICATION OF NOTICES: ON A MOTION BY VICE-CHAIRMAN McNAMARA AND SECONDED BY COMMISSIONER STUART, THE POUGHKEEPSIE JOURNAL WAS DESIGNATED AS THE OFFICIAL PUBLICATION OF THE FIRE DISTRICT FOR NOTICES. ALL WERE IN FAVOR. MOTION CARRIED.

OFFICIAL DEPOSITORY: ON A MOTION BY VICE-CHAIRMAN McNAMARA AND SECONDED BY COMMISSIONER EHRHART, TOMPKINS MAHOPAC NATIONAL BANK WAS DESIGNATED AS THE OFFICIAL DEPOSITORY FOR THE EAST FISHKILL FIRE DISTRICT. ALL WERE IN FAVOR. MOTION CARRIED.

MEETING DAY AND TIME: A MONTHLY WORKSHOP MEETING WILL BE HELD ON THE SECOND MONDAY OF EACH MONTH AT 7:00 P.M. WITH A MEETING TO FOLLOW, AND THE FOURTH WEDNESDAY OF THE MONTH AT 8:00 P.M. WAS DESIGNATED AS THE OFFICIAL MEETING DAY AND TIME FOR THE EAST FISHKILL FIRE DISTRICT, WITH THE EXCEPTION OF OCTOBER 9. A PUBLIC BUDGET HEARING WILL BE HELD ON OCTOBER 17TH, 2016 WITH A WORKSHOP AND MEETING TO FOLLOW. THIS MOTION WAS MADE BY VICE-CHAIRMAN McNAMARA AND SECONDED BY COMMISSIONER EHRHART. ALL WERE IN FAVOR. MOTION CARRIED.

ASSOCIATION MEMBERSHIPS: THE FOLLOWING MEMBERSHIPS WERE APPROVED ON A MOTION BY COMMISSIONER EHRHART AND SECONDED BY VICE-CHAIRMAN McNAMARA: THE ASSOCIATION OF FIRE DISTRICTS OF NEW YORK STATE, ASSOCIATION OF FIRE DISTRICTS OF DUTCHESS COUNTY, NFPA, NYS GOVERNMENT FINANCE OFFICERS ASSOCIATION, INTERNATIONAL SOCIETY OF FIRE SERVICE INSTRUCTORS, ASSOCIATION OF FIRE CHIEFS, FIRE INVESTIGATION ASSOCIATION, THE NATIONAL SAFETY COUNCIL, ASSOCIATION OF TOWNS AND THE FIREMEN'S ASSOCIATION OF THE STATE OF NEW YORK.

COMPUTER MAINTENANCE: ON A MOTION BY VICE-CHAIRMAN McNAMARA AND SECONDED BY COMMISSIONER EHRHART, ACT, INC. WILL MAINTAIN THE DISTRICT COMPUTER SYSTEM. ALL WERE IN FAVOR. MOTION CARRIED.

BUILDING MAINTENANCE: ON A MOTION BY VICE-CHAIRMAN McNAMARA AND SECONDED BY COMMISSIONER EHRHART, 24/7 CLEANING WILL BE THE CLEANING COMPANY. LONG POLE LANDSCAPING WILL MAINTAIN THE GARDENING AREAS, ED BLAKE - ESS WILL MAINTAIN THE RADIO TOWER, SERVANT ELECTRIC AND BLACK ELECTRIC WILL BE THE ELECTRICIANS, OSSENKOP PLUMBING & HEATING WILL DO PLUMBING AND HEATING/AC AND O'TOOLE'S SECURITY WILL DO ALL ALARM SYSTEMS AND SECURITY DOORS. TEK MEDICAL, HEALTHQUEST PC, AND PULSE MD WILL ALL BE ABLE TO PROVIDE MEDICAL ATTENTION AND PHYSICALS. ALL WERE

IN FAVOR. MOTION CARRIED. THE LAWN CARE & SNOWPLOWING WERE TABLED FOR FURTHER DISCUSSION.

APPARATUS STORAGE RENTAL: VICE-CHAIRMAN McNAMARA MADE A MOTION TO MAINTAIN THE STORAGE RENTAL FEES FOR MAIN STATIONS AND FOR SUBSTATIONS AS FOLLOWS:

COMPANY 1 \$62,569.68

COMPANY 2 \$88,651.20 (\$26,081.52 FOR SUBSTATION)

COMPANY 3 \$62,569.68

COMPANY 4 \$88,651.20 (\$26,081.52 FOR SUBSTATION)

THE MOTION WAS SECONDED BY COMMISSIONER EHRHART. ALL WERE IN FAVOR. MOTION CARRIED.

COMMITTEE ASSIGNMENTS: AS PER VICE-CHAIRMAN EHRHART, THE COMMITTEE ASSIGNMENTS ARE AS FOLLOWS:

2017 COMMITTEE REPORT

MEMBERSHIP COMMITTEE:	COMMISSIONER POST COMMISSIONER McNAMARA
TOWN BOARD LIAISON:	COMMISSIONER SHULTIS COMMISSIONER EHRHART
FIRE ADVISORY BD LIAISON:	COMMISSIONER McNAMARA
PHYSICALS	COMMISSIONER STUART
CO #3 AND CO #4 FIRE EQUIPMENT:	COMMISSIONER McNAMARA
CO #1 AND CO. #2 FIRE EQUIPMENT:	COMMISSIONER POST
RESCUE EQUIPMENT: AMBULANCE 1 AND 2	COMMISSIONER STUART
OTHER EQUIPMENT: ALL DISTRICT EQUIPMENT AT HEADQUARTERS & ALL CHIEF'S VEHICLES	COMMISSIONER EHRHART COMMISSIONER STUART
INSURANCE	COMMISSIONER SHULTIS COMMISSIONER McNAMARA
BANKING	COMMISSIONER SHULTIS COMMISSIONER McNAMARA
MOBILE LIFE ALS LIAISON	COMMISSIONER EHRHART COMMISSIONER SHULTIS

PURCHASING AGENT(S)

COMMISSIONER EHRHART &
COMMISSIONER SHULTIS
BOARD - SECONDARY

RADIO TOWER

COMMISSIONER SHULTIS
COMMISSIONER STUART

ANNUAL DINNER COMMITTEE:

SECRETARY BEYER & CHIEF GEYSEN

HEADQUARTERS BLDG COORDINATOR:

COMMISSIONER STUART
COMMISSIONER EHRHART
BOARD - SECONDARY

A MOTION TO ACCEPT THIS LIST WAS MADE BY VICE-CHAIRMAN McNAMARA AND SECONDED BY POST. ALL IN FAVOR AND MOTION CARRIED.

DESIGNATION OF RESERVE FUNDS: ON A MOTION BY VICE-CHAIRMAN McNAMARA, SECONDED BY COMMISSIONER POST, THE RESERVE FUNDS WERE DESIGNATED AS FOLLOWS:

RESERVE FUND FOR THE PURCHASE OF MAJOR EQUIPMENT WITH A MAXIMUM LIMIT OF \$5,000,000.00

RESERVE FUND FOR BUILDING AND LAND ACQUISITION WITH A MAXIMUM LIMIT OF \$5,000,000.00.

ALL IN FAVOR. MOTION CARRIED.

TRAVEL EXPENSES: ON A MOTION BY VICE-CHAIRMAN McNAMARA AND SECONDED BY COMMISSIONER STUART, MILEAGE WILL BE PAID AT THE RATE OF .535 CENTS PER MILE, ALL REGISTRATIONS MUST BE SUBMITTED ONE MONTH PRIOR FOR APPROVAL BY THE BOARD, AND THE MAXIMUM REIMBURSEMENT PER DAY FOR MEALS WILL BE \$50 UNLESS OTHERWISE APPROVED. RECEIPTS MUST BE TURNED IN WITHIN 45 DAYS OF THE EVENT FOR REIMBURSEMENT TO MEMBERS. DISTRICT VAN 39-68 RULES REMAIN THE SAME. TRUCK RULES FOR 39-69 REMAIN THE SAME. ALL WERE IN FAVOR. MOTION CARRIED.

AT THIS POINT, THE RE-ORGANIZATIONAL PORTION OF THE MEETING WAS COMPLETE AND THE REGULAR MEETING CONTINUED.

COMMISSIONER POST MADE A MOTION TO APPROVE PAYABLES AS PRESENTED. COMMISSIONER STUART SECONDED THE MOTION. ALL WERE IN FAVOR. MOTION CARRIED.

THE BANK STATEMENTS WERE OPENED BY VICE-CHAIRMAN McNAMARA AND EVERYTHING APPEARS TO BE IN ORDER.

MEMBERSHIPS:

DAYTIMER FROM BEACON TO EF - DAN CIRALLI

DAYTIMER FROM EF TO BRUNSWICK - KEVIN DONOVAN

ON A MOTION BY VICE-CHAIRMAN McNAMARA AND SECONDED BY COMMISSIONER POST, THESE DAYTIMERS WERE APPROVED FOR MEMBERSHIP. ALL IN FAVOR AND MOTION CARRIED.

DRIVER:

NONE

CORRESPONDENCE:

1. RESIGNATION LETTER FROM GWEN FERRARA FROM COMPANY 2.
2. RESIGNATION LETTER FROM LAUREN CANNIZZO FROM COMPANY 2.
3. RESIGNATION LETTER FROM MARGARET STEIN FROM COMPANY 3.
4. MEMO FROM CHIEF GEYSEN REGARDING RESIGNATION OF BRANDON SANTIAGO FROM COMPANY 1.
5. REQUEST FOR USE OF THE BUILDING 2/11, 2/18 OR 2/25 FOR THE TOWN RECREATION FOR AED/CPR TRAINING.
6. REQUEST FOR USE OF THE BUILDING 3/31 FOR A MEMORIAL BLOOD DRIVE BY NY BLOOD CENTER.

NEW BUSINESS:

COMMISSIONER POST MADE A MOTION TO PUT OUT AN RFP FOR INSURANCE, WITH PROPOSALS TO BE DUE BACK FEBRUARY 13, 2017. SECONDED BY VICE-CHAIRMAN McNAMARA AND CARRIED. COMMISSIONER POST MADE A MOTION THAT EFFECTIVE 2017, THE TERM OF CHAIRMAN OF THE BOARD OF FIRE COMMISSIONERS SHALL BE LIMITED TO THREE YEARS. SECONDED BY VICE-CHAIRMAN McNAMARA AND CARRIED. ON A MOTION BY COMMISSIONER POST AND SECONDED BY VICE-CHAIRMAN McNAMARA, THE TOWN MAY USE THE FACILITY EITHER 2/18 OR 2/25 FOR THE AED/CPR TRAINING AND THE NY BLOOD CENTER MAY USE THE FACILITY ON 3/31 FOR THEIR MEMORIAL BLOOD DRIVE. MOTION CARRIED.

UNFINISHED BUSINESS:

VICE-CHAIRMAN McNAMARA MADE A MOTION TO APPROVE THE UPDATED FIU POLICIES AS PRESENTED BY CHIEF GEYSEN. SECONDED BY COMMISSIONER POST AND CARRIED. VICE-CHAIRMAN McNAMARA MADE A MOTION TO MAKE THE 2016 BUDGET TRANSFERS FROM THE GENERAL FUND AS PER THE APPROVED BUDGET AS FOLLOWS:

RESERVE FOR MAJOR EQUIPMENT \$355,000.00

RESERVE FOR BUILDING & LAND \$175,000.00

SECONDED BY COMMISSIONER POST. TREASURER BEYER ASKED THAT THE BOARD BE POLLED:

COMMISSIONER EHRHART - AYE

COMMISSIONER McNAMARA - AYE

COMMISSIONER POST - AYE

COMMISSIONER STUART - AYE

CHAIRMAN SHULTIS - AYE

MOTION CARRIED. VICE-CHAIRMAN McNAMARA MADE A MOTION TO AUTHORIZE THE MAINTENANCE EMPLOYEES TO ENROLL AT DUTCHESS SCHOOL OF DRIVING FOR THE CDL CLASS AND TESTING AMOUNTING TO \$355.00 EACH. SECONDED BY COMMISSIONER POST AND CARRIED. COMMISSIONER POST MADE A MOTION TO APPROVE THE CAR DONATION POLICY AS DISCUSSED. SECONDED BY VICE-CHAIRMAN McNAMARA AND CARRIED.

CHIEF REPORTS:

CHIEF GEYSEN HAD NOTHING TO REPORT.

1ST ASSISTANT CHIEF LACALAMITA STATED THERE ARE SEVERAL MEMBERS IN THE CURRENT FIREFIGHTER 1 CLASS AND FOUR MEMBERS IN THE FIRE OFFICERS CLASS.

ADJOURNMENT:

ON A MOTION BY VICE-CHAIRMAN McNAMARA, SECONDED BY COMMISSIONER STUART, ADJOURNMENT WAS MADE AT 8:18 P.M.

RESPECTFULLY SUBMITTED,



JULIE BEYER
SECRETARY/TREASURER